**Garfield Township Planning Commission**

Regular Meeting-Final

6/3/2025 - 6:30PM

Garfield Township Hall

1138 West Erickson Rd.

Linwood, MI 48634

1. Meeting called to order by: Gregory Jacobs @ 6:30PM
2. Pledge Recited
3. Roll Call:

|  |  |  |
| --- | --- | --- |
| Name | Present | Absent |
| Gregory Jacobs |  |  |
| Katie Anschutz |  |  |
| Amy Bromberg |  |  |
| Sally Lewis |  |  |
| Kent Rugenstein |  |  |
| Tom Gradowski |  |  |

1. Attendance: 1
2. **Approve Agenda**
   1. Motion to approve by: Sally Lewis
   2. Motion supported by: Katie Anschutz
3. Motion to **approve meeting minutes** from 4/15/2025
   1. Motion to approve by: Amy Bromberg
   2. Motion supported by: Kent Rugenstein
4. Motion to **approve special meeting minutes** from 5/13/2025
   1. Motion to approve by: Katie Anschutz
   2. Motion supported by: Sally Lewis
5. **Resend meeting minutes from Dec 2024 and Feb, Apr, May 2025.**
6. Report from Zoning Board (Tom Gradowski)
   1. Grappin violation on pond – visited on 6/1/2025 – has pond berm fixed and will get bulldozer to grade sand pit and then plant grass on pond berm.
   2. Fencing/camping violation – Township is going to work on enforceable violations (civil infractions), Monday June 9th, take 30 days to come into effect, Tom will resend letter to all violators. Process will take 93 days. 3 letter process, 4th letter comes from lawyer then go to court for appearance.
   3. Zoning permit for pole building started on Garfield Road north of Anderson Road corrected
7. Motion to **open** **public comment**
   1. Motion to open by: Kent Rugenstein
   2. Motion supported by: Sally Lewis
8. Public comments:
   1. No public comment
9. Presentations:
   1. None
10. Motion to **close** **public** **comment**
    1. Motion to close by: Katie Anschutz
    2. Motion supported by: Sally Lewis
11. Motion to **open** **new** **business**
    1. Motion to open by: Gregory Jacobs
    2. Motion supported by: Kent Rugenstein
12. New business:
    1. None
13. Motion to **close** **new** **business**
    1. Motion to close by: Katie Anschutz
    2. Motion supported by: Amy Bromberg
14. Motion to **open** **unfinished** **business**
    1. Motion to open by: Katie Anschutz
    2. Motion supported by: Kent Rugenstein
15. Unfinished business:
    1. Gushow Sand Permit
       1. Field planted, sand permit on hold.
       2. Submit documents to complete resolution
    2. Topsoil
       1. Can separate permits – two distinct resources
       2. Lawyer stated PC view is correct because mining of topsoil doesn’t follow our Masterplan
    3. Bodrie SUP to dig pond instead of removing topsoil.
    4. Bylaws-
       1. Roll call – all in favor of changes to Bylaws
       2. Roll call to adopt Bylaws

|  |  |  |
| --- | --- | --- |
| Name | Yea | Nay |
| Gregory Jacobs |  |  |
| Katie Anschutz |  |  |
| Amy Bromberg |  |  |
| Sally Lewis |  |  |
| Kent Rugenstein |  |  |

* 1. Existing Ordinance 4.25, Extraction Operations, Sand and Borrow Permits
     1. **Should be amended yes, all review, comment, provide changes for August 2025 regular meeting.**
  2. Blight-Conexes – “storage building” or blight – review other townships
  3. Campers will be taken care of under Township enforcement with existing ordinance
  4. Accessory Dwelling Unit – **review for next meeting**
  5. Starter Home – **Sally reach to out to building inspector**
  6. Small business run out of house or garage
     1. **Review section 2.08, 2.10, 4.01 4.11-automobile**
  7. Bay County Noise
     1. Amy to verify with board if we use Bay County Noise or create new ordinance.
  8. Lighting Ordinance 3.14
     1. Board stated waiting for enforcement, Amy will update
  9. Code Enforcement
     1. Waiting on board
  10. MTA Training-
      1. Amy has access
      2. Katie and Sally get access to view training
      3. Get with Greg for training videos to watch
  11. Master Plan
      1. Tabulated Survey results
         1. Greg’s data interpretation
         2. **Review survey results for August meeting.**
            1. Make comments/summary on results for report.
         3. Amy-updating tables for Master Plan
            1. 15 tables, tables 2 through 10 able to update, 11 through 15 data – not accurate/unable to find.
            2. Amy send tables to **review to determine use of table data/questions/comments for August meeting.**
         4. **Review Masterplan vision with current purpose and update/revise if necessary.**
            1. Attendance

1. Motion to **close** **unfinished** **business**
   1. Motion to close by: Amy Bromberg
   2. Motion supported by: Katie Anschutz
2. Next meeting: 8/5/2025 @ 6:30PM
3. Motion to **adjourn** **meeting**:
   1. Motion to adjourn by: Sally Lewis
   2. Motion supported by: Katie Anschutz
4. Meeting adjourned at: 8:27pm

Approved by the members of the Garfield Township Planning Commission at the regular meeting on August 5, 2025.